

WORCESTER COUNTY
APPLICATION FOR ROOM TAX

Note: This is an updated form and must be filled out by all rental property owners even if you currently have a Room Tax account on file with Worcester County.

New account (Y/N) ____ Existing account (please list account number) _____

Rental of hotel, motel, apartments, rooms, condominiums, cottages, mobile homes and any other sleeping accommodations is subject to the Worcester County (5%) Room Tax.
Room Tax is not applicable if property is rented to the same individual over four months and one day.
If you plan to utilize your property for rentals, please fill in the form and return.

Tax Property ID: _____ Property Name: _____

Physical Address of Property: _____

Name of Owner: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-Mail Address: _____

Collections by: Owner: ____ Realtor: ____ Owner & Realtor: ____ Other (specify): _____

Name of Real Estate Company (if applicable): _____

Please notify us if you change real estate companies.

Within Town Limits: Ocean City ____ Pocomoke ____ Snow Hill ____ Berlin ____ Outside Town Limits ____

Months available for rent (check all that apply):

Jan ____ Feb ____ Mar ____ Apr ____ May ____ Jun ____ Jul ____ Aug ____ Sep ____ Oct ____ Nov ____ Dec ____

The Room Tax Report is mailed out quarterly and **DUE** on the 21st of month for the previous month's rentals. Interest at the rate of one half of one percent per month starts immediately after the due date. Taxes, unpaid and delinquent for a period of one month from the date due, will have an additional penalty of 10%.

You will also be collecting Maryland Sales Tax and remitting to the Comptroller of Maryland. Please do not send us your sales tax report. If you have any questions concerning the state report, their phone number is 410-260-7980.

I do NOT Rent my property ____ located at: _____

Signature of Applicant: _____ Date: _____

Return to:

Worcester County Treasurer's Office
1 West Market St., Gov Cntr Room 1105
Snow Hill, MD 21863
410-632-0686 ext 1211/Fax 410-632-3003